

**OFFICIAL MINUTES AND ACTIONS TAKEN  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, May 8, 2012**

**Directors Present:** President Larry Perkins, Vice President Phillip Box,  
Secretary/Treasurer UV Henson, Director J.D. McEwen,  
Director Robert Evans

**Directors/Staff  
Absent:**

**Staff Present:** District Manager Franklin McCasland, Office Manager Donna  
Lafferty and Maintenance Supervisor Craig Hoffman

**Guests Present:** Jimmy Speed, Ray Bates, Tom Dominguez, Jearld White, Misty  
Gulley

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch  
Hurley Conservancy District's Board of Directors duly advertised, as required by statute,  
President Perkins called this meeting to order at 9:00 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was lead by President Larry Perkins and the Invocation was  
given by President Larry Perkins.

**APPROVAL OF MINUTES – REGULARL SCHEDULED MEETING  
APRIL 10, 2012**

Director Henson made the motion to approve the draft minutes of the Arch Hurley  
Conservancy District's April 10, 2012 regular meeting. The motion was seconded by  
Director Box. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
McEwen – “YES”

Box – “YES”

Evans – “YES”  
Henson – “YES”

## MANAGER'S REPORT

Today the Conchas Lake elevation is at 4158.5 feet. Last year at this time the elevation of Conchas Lake was 4161.1 feet. Conchas Lake received 529 acre feet of inflow for the month of April.

On April 19<sup>th</sup> we received our reimbursement from the BOR on the last quarter of the water conservation grant. We will place an order and start applying bentonite in the canal below check 3 and proceed downstream.

On April 23<sup>rd</sup> we held the 2013 budget workshop in the district office. I would like to thank all of the board members for attending. We worked on a draft budget that does not increase the Class A assessments, will decrease Class B property taxes and does not require any funds from the reserves to balance the budget.

On May 1<sup>st</sup> Frank Martinez, Safety officer for builders Trust came and reviewed the monthly reports that are required and we discussed future safety training with all of the employees. He also informed us of some OSHA requirements for the employee vehicles. One was that a snake bite venom extraction kits are required in their vehicle.

On May 2<sup>nd</sup> Sandra Rush and staff arrived at our office and worked all day on our 2011 audit. She will return on May 10<sup>th</sup> to work on the audit. She will hold an exit conference with staff and directors sometime late this month. The audit is due on June 1<sup>st</sup> in Santa Fe.

I spoke with Joe Martinez from the USACE regarding a meeting with Roberta Ball and Chief of Operations for the USACE regarding the removal of tumble weeds from the inlet channel at Conchas Lake. Joe will try to set up a meeting in Tucumcari or Conchas with them. I will inform the Board when that meeting date is set.

On May 7<sup>th</sup> I spoke with Tim Farmer from the District 7 OSE office. I asked Tim if he had heard of any donation of land to the state in the Mora Valley that is to be set up as a game refuge. Tim has not heard of anything like that at this time. He will contact us if he finds anything out regarding this refuge. Tim also informed me that Greg Quartieri is no longer with his office, that position will be filled out of the Roswell OSE office around the first of June. Tim also informed me that the snow pack has all melted for the year.

In the boards packet under information is Arch Hurley's Quarterly Financial Report to DFA ending March 31.

There is also a newspaper article regarding the Zebra mussels that have invaded Farmington Lake. That lake provides drinking water for that area. This would be a major concern if they are found in Conchas.

A signed contract with the State Auditor's office approving Sandra Rush to do Arch Hurley's 2011 audit.

The 2012 NWRA water conference will be held November 14-16 in California. I will provide the board more information regarding the conference as it gets closer.

The men are doing maintenance and custom work projects throughout the district.

### **VISITORS**

There were no comments for the visitors.

### **WATER ALLOCATION, REVIEW OF CONCHAS LAKE ELEVATION**

Director Box made the motion to not allocate water at this time. The motion was seconded by Director Evans. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

McEwen – “YES”

Evans – “YES”

Henson – “YES”

Box – “YES”

### **NMSBA LEVERAGE PROJECT PRE-PROPOSAL FY 2011**

Director Box made the motion to approve the completed work and to continue with this project. The motion was seconded by Director McEwen. Motion carried 5-0. This grant is due June 8, 2012. Misty Gulley will ask the 5 business owners questions to include in the presentation.

Directors Voted:

Perkins – “YES”

McEwen – “YES”

Evans – “YES”

Henson – “YES”

Box – “YES”

### **CLEAN WATERSTATE REVOLVING FUND LOAN**

Director Box made the motion to continue with this grant/loan. The motion was seconded by Director Evans. Motion carried 5-0. Misty Gulley informed the Board that this grant/loan has some variables pertaining to the repayment if a loan and these variables are determined on an annual basis. The Directors would like more information about this grant/loan and the possibilities of this grant/loan. Misty Gulley is obtaining information on diesel, electric, and “green” options.

Directors Voted:

Perkins – “YES”

McEwen – “YES”

Evans – “YES”

Henson – “YES”

Box – “YES”

## **NPDES PERMIT INFORMATION**

NPDES stands for National Pollution Discharge Elimination System. It is a federal EPA permit that is required for Arch Hurley to spray weeds on any of the canals. This has been a law since the 70's and is now just being enforced by EPA. There is a lot of paperwork involved and it is paperwork that is already being completed. The application will be filed electronically.

## **APPROVE RESOLUTION 2012-002 2013 BUDGET**

Director Henson made the motion to approve Resolution 2012-002. The motion was seconded by Director Box. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
McEwen – “YES”

Box – “YES”

Evans – “YES”  
Henson – “YES”

## **DIRECTOR'S COMMENTS**

Director Box wanted to know if any information was obtained from other districts about the removal of sand from ditches and how the expense for the removal was handled. Manager McCasland stated that in other districts the landowners are charged for the removal when it was a deliberate vandalism or destruction to the district's property. Director Box asked about if the insurance companies could allow insurers to leave some crop cover to reduce the blowing. That is a question that can be addressed to the insurance companies when their representatives visit Arch Hurley.

Director Henson asked about Bob Carter. Manager McCasland stated that after Mr. Carter spoke to the State Engineer he hasn't heard anything from him.

Director Evans asked if Arch Hurley was taking any scrap metal to sell. He stated that he has sold scrap metal to Garza in Tucumcari and to a place in Clovis. Manager McCasland received permission from the Board to sell scrap metal. If the item to be scrapped is on the inventory list, then it will need to go thru the process to be considered obsolete before it can be scrapped.

President Perkins wanted to commend the manager and crew for their efforts with on-going maintenance projects even though there is no water.

### **EXECUTIVE SESSION**

Director Evans made the motion to go into executive session. The motion was seconded by Director McEwen. A roll call was taken and each of the directors voted yes. Directors went into executive session at 10:10 a.m.

Directors Voted:

Perkins – “YES”  
McEwen – “YES”

Box – “YES”

Evans – “YES”  
Henson – “YES”

### **EXECUTIVE SESSION**

Director Henson made the motion to come out of executive session. The motion was seconded by Director Box. A roll call was taken and each of the directors voted yes. Directors came out of executive session at 10:45 a.m. President Perkins stated that only threatened or pending litigation was discussed.

Directors Voted:

Perkins – “YES”  
McEwen – “YES”

Box – “YES”

Evans – “YES”  
Henson – “YES”

### **CONSIDERATION OF BILLS**

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Evans. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
McEwen – “YES”

Box – “YES”

Evans – “YES”  
Henson – “YES”

**ADJOURNMENT OF REGULAR MEETING-**

With no further business to discuss, the meeting was adjourned at 10:47 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Larry Perkins

**ATTEST:**

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Secretary/Treasurer UV Henson

