

**DRAFT MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, November 10, 2015

Directors Present: President Larry Perkins, Vice President Robert Lopez, Secretary/Treasurer UV Henson, Director Debra Mitchell and Director John Griffiths.

**Directors/Staff
Absent:**

Staff Present: District Manager Franklin McCasland, Office Manager Donna Lafferty and Maintenance Supervisor Craig Hoffman

Guests Present: Don Lopez, Phillip Box, Jason Lamb of Quay Extension Service, Russell Braziel of KTNM/KQAY and Ellen White of Quay County Clerk's Office.

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Perkins called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was lead by President Larry Perkins and the Invocation was given by President Larry Perkins.

NEW BOARD MEMBERS OATH OF OFFICE

Deputy Clerk Ellen White gave the Oath of Director to Debra Mitchell and John C. Griffiths.

**REORGANIZATION OF BOARD,
ELECT PRESIDENT, VICE-PRESIDENT & SEC/TREAS.**

Director Robert Lopez made the motion that Larry Perkins be the President of the Board. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – "YES"
Mitchell – "YES"

Griffiths – "YES"

Lopez – "YES"
Henson – "YES"

Director Larry Perkins made the motion that Robert Lopez be the Vice President of the Board. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”		Lopez – “YES”
Mitchell – “YES”	Griffiths – “YES”	Henson – “YES”

Director Robert Lopez made the motion that UV Henson be the Secretary/Treasurer of the Board. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”		Lopez – “YES”
Mitchell – “YES”	Griffiths – “YES”	Henson – “YES”

APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING October 14, 2015

Director Henson made the motion to approve the draft minutes of the Arch Hurley Conservancy District’s October 14, 2015, regular meeting. The motion was seconded by Director Lopez. Motion carried 5-0.

Directors Voted:

Perkins – “YES”		Lopez – “YES”
Mitchell – “YES”	Griffiths – “YES”	Henson – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is at 4,186.02 feet. Last year at this time the elevation of Conchas Lake was 4,177.78 feet. Conchas Lake received 24,660 acre feet of inflow for the month of October and diversions for AHCD was 2,951 acre feet. Inflow for the year-to-date into Conchas Lake is 116,491 acre feet.

On October 19 and 20, Quay County received a general amount of moisture throughout the project. The water orders decreased to the point that the irrigation water released was cut to 20cfs and on the 24th the release gates were turned off for the season.

On the evening of October 26, there was a new board member orientation held for Debra Mitchell and John Griffiths.

The AHCD maintenance and water employees will recognize Veterans Day on Thursday, the 12th and the office will recognize Veterans Day on Friday the 13th.

The final drive on the Hyundai long reach excavator oil seal is out. It has been transported to the shop to start the repairs. ASCO Equipment from Amarillo will break the track and transport the final drive to their shop for repair. This repair is estimated to cost between 5K to 7K.

The Interstate Streams Commission meeting is being held today in Albuquerque. The Canadian River is on their agenda to be discussed in closed executive session.

Director Henson asked Maintenance Supervisor Hoffman how many hours are on the excavator. The excavator when purchased had 700 hours and it now has about 5,000 hours. It was also discussed that a new motor is needed for the road grader.

REVIEW CONCHAS LAKE ELEVATION

Manager McCasland stated that the elevation of Conchas Lake is 4186.02. At that elevation, 50% efficiency and no evaporation, the possible allocation for 2016 could be 15.8 inches.

APPROVE RESOLUTION 2015-005 PUBLIC MEETINGS & NOTIFICATION

Director Lopez made the motion to approve Resolution 2015-005. This resolution lists meeting dates for the up-coming year of 2016. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

APPROVE RESOLUTION 2015-006 BANKING AUTHORIZATION

Director Lopez made the motion to approve Resolution 2015-006. This Resolution lists the people authorized to sign on Arch Hurley accounts. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

APPROVED CONTRACT FOR AHCD 2015 AUDIT

The signed contract for audit services for January 1, 2015 through December 31, 2015 with Sandra Rush, CPA PC was reviewed. It was discussed that this is the third year of the current contract. Frank Valdez of the State Auditor’s Office sent an e-mail with the signed contract. He referred to the contract as being for “fiscal year ending 2015”. In the reply, it was noted to Mr. Valdez that the contract is for “calendar year ending December 31, 2015, audit”.

DISCUSS THE CUT AND CROSS OF A CITY WATER LINE APPLICATION

In the board packet were maps of the two locations. The 2 locations are for crossing an Arch Hurley lateral. One of the crossing is over and the other one is under the lateral. There has been communication among Kent Delph, Susan Woods and Arch Hurley concerning this process.

UPDATE ON NWRA MEETING WITH BOR COMMISSIONER LOPEZ. APPROVE A POINT-OF-CONTACT PERSON TO FOLLOW-UP ON BOR MEETINGS REGARDING THE NMSBA PROPOSAL

Phillip Box gave an overview of the NMSBA project in reference to how it would work. There is no cost to AHCD. There have been issues that had to be addressed with this project and it appears that the next step is to meet with the BOR. Director Griffiths made the motion for Phillip Box to be the point-of-contact person and to move forward with this project. The motion was seconded by Director Lopez. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

VISITOR COMMENTS

Phillip Box stated that low-head hydro turbines have been discussed in past board meetings as a possible revenue for Arch Hurley. The permits associated with this type of project are difficult and regulations will need to be followed.

Maintenance Supervisor Craig Hoffman stated that while the BOR was doing their survey the inspectors made the comment that there two locations on the Canal that would be a good location for the low-head hydro turbines.

Jason Lamb of the Quay County Extension Service stated that there will be a Private Applicator Workshop on December 9, 2015, at the Convention Center at 9 am. The deadline to sign up is Dec. 4.

DIRECTOR COMMENTS

Director Henson asked if the chemicals for spraying of the trees have been purchased. Manager McCasland said no. Director Henson asked if any progress with the liens that have been filed. The accounts that were 3 years delinquent have been filed and some of the smaller accounts were taken care of. Pres. Perkins stated that Arch Hurley has first lien on Class A land. In the disbursement of the sale of delinquent property, Arch Hurley receives their money. Director Henson stated that approximately \$45,000 is left to collect on 2015 assessments.

President Perkins asked when the water was turned off at Conchas Lake. It was turned off on October 24. The water ran until the first part of November. Pre. Perkins said that the ditchriders did a good job keeping the ditches checked up so that as much water could run as possible.

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:10 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Larry Perkins

ATTEST:

Secretary UV Henson

