

**OFFICIAL MINUTES AND ACTIONS TAKEN  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, June 14, 2016**

**Directors Present:** President Larry Perkins, Vice President Robert Lopez,  
Secretary/Treasurer UV Henson and Director John Griffiths

**Directors/Staff** Director Debra Mitchell

**Absent:**

**Staff Present:** District Manager Franklin McCasland and Office Manager Donna  
Lafferty

**Guests Present:** Phillip Box, Alan Mask and Russell Braziel of KTNM

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Perkins called this meeting to order at 9:12 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was lead by President Larry Perkins and the Invocation was given by President Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
May 10, 2016**

Director Lopez made the motion to approve the draft minutes of the Arch Hurley Conservancy District's May 10, 2016, regular meeting. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”

Mitchell – “ABSENT”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

## MANAGER'S REPORT

Today the Conchas Lake elevation is at 4,183.7 feet. Last year at this time the elevation of Conchas Lake was 4,182.1 feet. Conchas Lake received 4,160 acre feet of inflow for the month of May. Evaporation and other losses were 111 acre feet. The diversions for AHCD this month was 6,429 acre feet from Conchas Lake.

The moisture received this past month has kept the irrigation orders very low. With the weather forecast to be hot and dry, we chose to keep the system charged.

The first week of June AHCD started treating the lower units of the delivery system for moss. We normally don't have this problem until late August or September.

On May 18, AHCD discovered that there was 10cfs less that was being released from Conchas from what was ordered from the USACE. The problem has been corrected and the ordered release is correct.

On June 1<sup>st</sup>, Sandra Rush, UV Henson, and office staff reviewed the 2015 exit audit. The audit has been sent to the state auditor for their approval. Once the audit is approved we will approve it and then in 10 days it will become a public document. This was the last year for Sandra Rush to do AHCD audits. We will get bids for a new firm to do AHCD audits for the board to approve.

On June 17, an AHCD employee drove his company vehicle into a weir pool on the Club lateral. The insurance company was notified of the accident. The insurance adjuster has totaled the vehicle. This employee was sent to the hospital for post-accident testing.

AHCD has received the new pickups that were ordered on state contract. Donna will send in the required documentation to DFA. AHCD will be reimbursed \$50,000 for the purchase through capital outlay funding. After we acquired the pickups in Albuquerque, UV and I went to the New Mexico State Surplus yard and looked at surplus pickups. There were not any at this time that would work for AHCD.

## REVIEW CONCHAS LAKE ELEVATION AND WATER ALLOCATION

Manager McCasland stated that the elevation of Conchas Lake is 4183.8. Director Lopez made the motion to not allocate at this time. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”

Mitchell – “ABSENT”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

**APPROVE RESOLUTION 2016-004  
ICIP FOR 2018-2022**

Director Lopez made the motion to approve Resolution 2016-004 which approves the ICIP for the years 2018-2022. The motion was seconded by Director Henson. Motion carried 4-0.

Directors Voted:

Perkins – “YES”		Lopez – “YES”
Mitchell – “ABSENT”	Griffiths – “YES”	Henson – “YES”

**APPROVE INSURANCE CLAIM OPTIONS ON  
2011 CHEVROLET PICKUP**

Director Griffiths made the motion to take the option where the insurance company purchases the vehicle for \$12,730.00. The motion was seconded by Director Henson. Motion carried 4-0.

Directors Voted:

Perkins – “YES”		Lopez – “YES”
Mitchell – “ABSENT”	Griffiths – “YES”	Henson – “YES”

**APPROVE PURCHASE OF ACCOUNTING SOFTWARE AND  
PROFESSIONAL SERVICES FOR DATA INPUT**

Director Lopez made the motion to approve the purchase of accounting software and the professional services for the input. The motion was seconded by Director Henson. Motion carried 4-0.

Directors Voted:

Perkins – “YES”		Lopez – “YES”
Mitchell – “ABSENT”	Griffiths – “YES”	Henson – “YES”

**VISITOR COMMENTS**

Phillip Box mentioned two articles for the directors to read. The name of the articles is “Act now for your right to repair” and “Don’t lose your right to repair”.

### **DIRECTOR COMMENTS**

President Perkins stated that he felt it was the right decision to leave the water on.

### **EXECUTIVE SESSION**

Director Lopez made the motion to go into executive session. The motion was seconded by Director Griffiths. Motion carried 4-0. A roll call was taken and each of the directors voted yes. Directors went into executive session at 10:17 a.m.

Directors Voted:

Perkins – “YES”

Mitchell – “ABSENT”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

### **EXECUTIVE SESSION**

Director Lopez made the motion to come out of executive session. The motion was seconded by Director Griffiths. Motion carried 4-0. A roll call was taken and each of the directors voted yes. Directors came out of executive session at 10:56 a.m. President Perkins stated that only threatened or pending litigation and limited personnel matters were discussed.

Directors Voted:

Perkins – “YES”

Mitchell – “ABSENT”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

### **APPROVE AMENDMENTS TO AHCD PERSONNEL POLICY #508 USE OF EQUIPMENT AND VEHICLES**

Director Griffiths made a motion to add the following to AHCD personnel policy under #508. The motion was seconded by Director Lopez. Motion carried 4-0.

#17. No employee shall transport intoxicating alcohol or illegal drugs of any type, whether in open or unopened containers.

#18. No employee shall operate or ride passenger in an Arch Hurley vehicle while under the influence of intoxicating alcohol, controlled substances, or drugs.

Violation of either of these two amended policies will result in immediate termination of employment.

Directors Voted:

Perkins – “YES”

Mitchell – “ABSENT”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

### **CONSIDERATION OF BILLS**

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”

Mitchell – “ABSENT”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

### **ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 10:59 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Larry Perkins

**ATTEST:**

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Secretary/Treasurer UV Henson

