

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, December 13, 2016

Directors Present: President Larry Perkins, Vice President Robert Lopez, Secretary/Treasurer UV Henson, Director Debra Mitchell and Director John Griffiths.

**Directors/Staff
Absent:**

Staff Present: District Manager Franklin McCasland, Office Manager Donna Lafferty and Maintenance Supervisor Craig Hoffman

Guests Present: Phillip Box and Jason Lamb of County Extension Office

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Perkins called this meeting to order at 9:03 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was lead by President Larry Perkins and the Invocation was given by Phillip Box.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
November 8, 2016**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's November 8, 2016, regular meeting. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

MANAGER'S REPORT

Today the Conchas Lake elevation is at 4,174.4 feet. Last year at this time the elevation of Conchas Lake was 4,186.3 feet. Conchas Lake received 2,109 acre feet of inflow for the month of November.

On November 30, AHCD was audited by the N.M. Department of Agriculture for Pesticide Compliance. They inspected our documentation of records, chemical storage and personal protective equipment. There were no findings to report. Craig Hoffman is meticulous and very cautious with our spraying program within the irrigation project.

On December 1, there was a Private Applicators Workshop from 8:30-12:30 at the Tukumcari Convention Center Nara Visa Room. This workshop is hosted by Quay County Extension Service. Craig and I attended.

The blown engine has been pulled from the road grader and is in the shop. It will be torn down this winter and see if it's feasible to rebuild or replace with a used engine.

In the board packet is the signed audit contract by all parties from the N.M. State Auditor's office.

The DFA has approved AHCD 2017 budget pending a resolution adopting the budget, approval of the 4th quarter financial report with a resolution. These will be done at our January board meeting.

The radial gate on the Welms waste way has been removed. We will rebuild the lower part of it, paint and replace the gaskets.

Before the end of the water season, each ditch rider filled out a list of repair/maintenance items for each unit. There was a page for gates, weirs and staff gauges, cement work, dirt work and weed racks. The men are working on the items on the list. Presently Craig is cleaning out the canals and is at the bottom of the Conchas lateral.

The AHCD Christmas party is Thursday, December 15 @ 6:00 pm at the Quay County Fairgrounds.

UPDATE ON NWRA CONFERENCE

Some of the sessions addressed at the conference were ground water, controlling cattails and moss, advanced weather forecasting, water policy in 115th Congress, and social media. Manager McCasland and President Larry Perkins spoke with Commissioner of BOR Estevan Lopez. The next NWRA Conference will be held in Tucson.

**APPROVAL TO REPLACE THE LAST 800’ OF THE GAUDIN LATERAL WITH
15” PVC PIPE**

Director Griffiths made the motion to replace the last 800’ on Gaudin Lateral with 15” pvc pipe. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

REVIEW AND APPROVE 2017 CUSTOM WORK EQUIPMENT RATE

Director Griffiths made the motion to leave the equipment rates the same as 2016. The motion was seconded by Director Lopez. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

**BUILDERS TRUST QUARTERLY LOSS-RUN REPORT AND
WORKERS COMPENSATION CLASS CODE RATES FOR 2017**

Manager McCasland stated that the Quarterly Loss-Run Report shows 2 claims. The plans are to buy them back. Manager McCasland also informed the Board that the Class Codes for Arch Hurley will be the same rate as 2016.

APPROVAL OF AHCD EMPLOYEE’S ANNUAL SAFETY BONUS

Director Griffiths made the motion to approve the annual safety bonus to AHCD employees of \$500.00 net. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

VISITOR COMMENTS

Phillip Box wanted to thank the AHCD Board for approving the pipeline improvement to the Gaudin Lateral.

DIRECTOR COMMENTS

Secretary UV Henson stated that in reference to the 2016 budget, collection of O&M assessment was short by about \$40K and water sales exceeded budget by about \$100K. Overall, the expenses are under budget.

President Perkins stated that hopefully the farmers will see the benefits of installing pipelines. Hopefully they will want to improve their farm and reap the efficiency of water conservation immediately and in the future. Pre. Perkins would like Phillip Box to keep track of the expenses for this project which can be useful for other farmers to use as a guideline for their projects.

CLOSED EXECUTIVE SESSION

Director Lopez made the motion to go into closed executive session. The motion was seconded by Director Griffiths. Motion carried 5-0. A roll call was taken and each of the directors voted yes. Directors went into executive session at 10:11 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YE

CLOSED EXECUTIVE SESSION

Director Griffiths made the motion to come out of closed executive session. The motion was seconded by Director Mitchell. Motion carried 5-0. A roll call was taken and each of the directors voted yes. Directors came out of executive session at 10:40 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:44 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Larry Perkins

ATTEST:

Secretary UV Henson

