

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, December 12, 2017

Directors Present: President Robert Lopez, Vice President Larry Perkins, Secretary/Treasurer UV Henson, Director Debra Mitchell and Director John Griffiths.

**Directors/Staff
Absent:**

Staff Present: District Manager Franklin McCasland and Office Manager Donna Lafferty

Guests Present: Phillip Box

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:03 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was lead by President Robert Lopez and the Invocation was given by Phillip Box.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
November 14, 2017**

Director Perkins made the motion to approve the draft minutes of the Arch Hurley Conservancy District's November 14, 2017, regular meeting. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

MANAGER'S REPORT

Today the Conchas Lake elevation is at 4,196.2 feet. Last year at this time the elevation of Conchas Lake was 4,174.6 feet. Conchas Lake received 7,272 acre feet of inflow for the month of November and evaporation and other losses were 2,246 acre feet.

On November 16, Craig cleaned up piles of dirt and smoothed out the banks of the waste way on Richard Dahl's property.

On November 29, we meet with the NRCS at two locations where the landowners are asking for Arch Hurley to construct the inlet structure and install the underground PVC pipe.

On November 30, we ordered a semi load of bentonite. This will be applied in the Hudson Canal right below Check #4. This is in the area above the Larry Young's feedlot. The bentonite that was applied last fall on the Conchas Canal did slow down the seepage in those areas.

On December 4, Arch Hurley was inspected by Builders Trust. They inspected our documentation, the shop area and walked through the equipment. There were no findings in the inspection.

That evening was the Legislative Forum held at the Mesalands Wind Training Center. They informed everyone that the State now has around a \$2,000,000 dollars in reserves and \$1,000,000 dollars for capital outlay this year.

The Arch Hurley audit contract for 2017 has been signed by both parties and submitted to the State Auditor for approval.

We have a crew of four working on the Conchas Canal from Conchas to the County Line Check. The fall rains caused a large amount of washes and damage to the main canal. It will take 3-4 weeks to complete these repairs. The rest of the men are working on the maintenance list of repairs in the delivery system.

The Arch Hurley Christmas Party is on Thursday, December 14th at 6:00 pm.

REVIEW CONCHAS LAKE ELEVATION

The elevation as of November 30 was 4196.11. There has been inflow of 7,272 even with no rainfall. A hydrologist predicted that inflow will cease in about a month.

UPDATE ON NWRA CONFERENCE

Director Perkins reported on the NWRA Conference that was held in Tucson on November 16 and 17. It was a very information conference. Director Perkins stated that it is best if 2 or 3 people attend so that more seminars can be attended. One of the major changes in the works was that title transfer could be accomplished by BOR departmental action instead of congressional action. It was discussed that there are endless infrastructure projects, but no BOR money. The BOR solution to this is loan money available. Next year's conference will be in San Diego.

APPROVAL 2018 CUSTOM WORK EQUIPMENT RATES

Director Griffiths made the motion to change the Caterpillar D7 to \$140.00 per hour, the Trencher Jetco TJ-630 will now have a minimum of \$500.00 for first hour and \$250.00 per additional hour(s) and add mowing at \$75.00 an hour. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

UPDATE ON BOR WINTER/SPRING INSPECTION OF THE IRRIGATION PROJECT

The BOR is planning to attend the January 9th board meeting. The BOR wants to discuss O & M projects and to work on a forecast of upcoming system inspections. In the past, siphon inspections have been performed. Safety and cost are concerns that the Board has about preparing the siphons for inspection and will discourage the BOR from inspection the siphons.

2018 AHCD POLICY REGARDING SPRAYING AND MOWING OF THE DELIVERY SYSTEM

After discussing spraying and mowing of the system, it was decided to continue with the policy that is in effect now. No action was taken.

REVIEW OF THE INSURANCE REIMBURSEMENT CLAIMS

Manager McCasland informed the Board that AHCD has received two checks from Glatfelter. One for \$786.61, deductible applied, and one for \$24,573.62. The smaller amount covered damages to the building and the larger amount was for the items replaced. Included was a personal property claim worksheet that itemized what was replaced.

DFA APPROVAL OF AHCD 2018 INTERIM BUDGET

A letter was received from DFA approving the 2018 interim budget. The final budget will be approved the last of January 2018 accompanied by a resolution, 4th quarter financial report, resolution approving 4th quarter and any adjustments.

DISCUSSION OF CAPITAL OUTLAY REQUESTS FOR THE UPCOMING SESSION

Director Mitchell made the motion to request canal maintenance equipment and water department vehicles with capital outlay money. Those two items are listed on the AHCD ICIP for 2019-2023. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

APPROVAL OF AHCD EMPLOYEE’S ANNUAL SAFETY BONUS

Director Griffiths made the motion to approve the annual safety bonus to AHCD employees of \$500.00 net. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

VISITOR COMMENTS

There were none.

DIRECTOR COMMENTS

No comments from the directors.

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:58 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Secretary UV Henson

