

**OFFICIAL MINUTES AND ACTIONS TAKEN  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, December 10, 2019**

**Directors Present:** Vice President Larry Perkins, Secretary/Treasurer UV Henson,  
Director Debra Mitchell and Director John Griffiths.

**Directors/Staff  
Absent:** President Robert Lopez

**Staff Present:** District Manager Franklin McCasland and Office Manager Donna  
Lafferty

**Guests Present:** Phillip Box

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch  
Hurley Conservancy District's Board of Directors duly advertised, as required by statute,  
Vice President Perkins called this meeting to order at 9:02 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was lead by Vice President Larry Perkins and the Invocation  
was given by Phillip Box.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
November 12, 2019**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley  
Conservancy District's November 12, 2019, regular meeting. The motion was seconded  
by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

## **MANAGER'S REPORT**

Today the Conchas Lake elevation is at 4,175.1 feet. Last year at this time the elevation of Conchas Lake was 4,185.2 feet. Conchas Lake received 1,091 acre feet of inflow for the month of November. The evaporation and other losses were 1,642 acre feet.

The Capital Outlay Legislative Forum was held at the Mesalands Wind Research Center on November 20<sup>th</sup> from 6:00 to 8:00.

On November 13<sup>th</sup>, Craig and Mark went to Albuquerque for the new John Deere excavator training. This is a requirement by John Deere to go over the operation, maintenance and safety of the equipment. The excavator was delivered on November 21 and is operation in "A Unit" cleaning ditches. Donna has submitted reimbursement from DFA for our 2019 Capital Outlay funding in the amount of \$195,000.

On November 20<sup>th</sup> was the meeting with NM Game and Fish and other wildlife entities to discuss the revitalization of Tukumcari Lake. The next meeting is going to be scheduled after the 2020 legislative session.

The men are working on their maintenance repair list. They have replaced the cables on the County Line and Jack County radial gates. They are going to replace the cables on the Dry Lakes radial gate this winter. The other radial gate cables were replaced within the last two years.

AHCD is currently advertising and accepting applications for a position in the maintenance department.

The AHCD Christmas Party will be held on Thursday December 19<sup>th</sup> at the Fairgrounds at 6:00 pm. The Arch Hurley office will be closed from December 23 thru January 3<sup>rd</sup>.

## **REVIEW CONCHAS LAKE ELEVATION**

The elevation as of December 10 was 4175.1.

## **UPDATE ON THE MEETING REGARDING TUCUMCARI LAKE**

Manager McCasland reported that a meeting was held November 20 at the Arch Hurley Board Room. Several entities including NM Department Game and Fish, City of Tukumcari, Rio Grande Return, Audubon NM and Arch Hurley were in attendance. A visit to Tukumcari Lake was informative and quite a few topics were discussed. The next meeting will be held in the spring of 2020.

**ADMINISTER THE OATH OF DIRECTORS TO THE NEW ELECTED BOARD MEMBERS**

Ellen White, Quay County Clerk, administered the oath to Directors Mitchell and Griffiths at the meeting. Ms. White will administer the oath to Director Lopez at a later date.

**APPROVAL OF A 3-YEAR AUDIT CONTRACT WITH DAN AUSTIN, CPA, PC**

Director Griffiths made the motion to approve the 3-year contract, (2019, 2020 & 2021) with Dan Austin. The motion was seconded by Director Henson. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

**APPROVE 2020 CUSTOM WORK EQUIPMENT RATES**

Director Griffiths made the motion to leave the custom work rates the same as 2019 with the addition of the JD 210 excavator at \$140.00 per hour. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

**APPROVE RECOGNIZING VETERANS’ DAY ON WEDNESDAY BEFORE THANKSGIVING**

Director Mitchell made the motion to change the observance of Veteran’s Day to the Wednesday before Thanksgiving in 2020. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

### **APPROVAL OF AHCD EMPLOYEE’S ANNUAL SAFETY BONUS**

Director Griffiths made the motion to approve the annual safety bonus to AHCD employees of \$600.00 net. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

### **VISITOR COMMENTS**

Phillip Box stated that the Tucumcari Lake Project that is being discussed is very encouraging news for Tucumcari and the east end of the City.

### **DIRECTOR COMMENTS**

No comments from the directors.

### **EXECUTIVE SESSION**

Director Mitchell made the motion to go into executive session. The motion was seconded by Director Griffiths. Motion carried 4-0. A roll call was taken and each of the directors voted yes. Directors went into executive session at 9:55 a.m.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

### **EXECUTIVE SESSION**

Director Mitchell made the motion to come out of executive session. The motion was seconded by Director Griffiths. Motion carried 4-0. A roll call was taken and each of the directors voted yes. Directors came out of executive session at 10:45 a.m. Vice President Perkins stated that there was no action from executive session and only limited personnel matters were discussed.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson “YES”

### **CONSIDERATION OF BILLS**

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Henson – “YES”

### **ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 10:47 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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Vice President Larry Perkins

**ATTEST:**

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Secretary UV Henson

