

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, January 14, 2020

Directors Present: President Robert Lopez, Vice President Larry Perkins,
Secretary/Treasurer UV Henson, Director John Griffiths and
Director Debra Mitchell

**Directors/Staff
Absent:**

Staff Present: District Manager Franklin McCasland and Office Manager Donna
Lafferty

Guests Present:

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was lead by President Robert Lopez and the Invocation was given by Vice President Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
DECEMBER 10, 2019**

Director Perkins made the motion to approve the draft minutes of the Arch Hurley Conservancy District's December 10, 2019, regular meeting. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is 4,175.0 feet. Last year at this time the elevation of Conchas Lake was 4,185.2 feet. Conchas Lake received 1,143 acre feet of inflow for the month of December and evaporation and other losses were 1,379 acre feet.

The January 1, 2020, Snotel gauges for the Canadian River Basin are 5% above normal. This same time last year it was at 16% above normal.

The 2020 Legislative Session will begin on January 21. We have our Capital Outlay requests completed and ready to file once they are signed by our Senators and Representative. The Capital Outlay application came directly from Arch Hurley’s 2020 ICIP project number. This year’s request is \$100,000 for canal maintenance equipment and \$75,000 for vehicles.

The employees returned to work on January 6th. They are working on the list of maintenance repairs.

The staff is working on RRA forms and should be mailed this week. This month we will be reviewing all delinquent assessments and filing liens on any assessments that are more than 3 years in arrears.

REVIEW CONCHAS LAKE ELEVATION

The current elevation of Conchas Lake is 4175.0

OSA APPROVAL OF THE 3-YEAR AUDIT CONTRACT WITH DAN AUSTIN, CPA, PC

The three-year audit contract between Arch Hurley and Dan Austin was approved by OSA. The contract was then signed by Dan Austin and Franklin McCasland and e-mailed to OSA per their request.

APPROVE RESOLUTION 2020-001 FINAL QUARTER FINANCIAL REPORT FOR 2019

Director Mitchell made the motion to approve Arch Hurley’s 4th quarter DFA financial report. The motion was seconded by Director Henson. Motion carried 5-0. This Resolution will be sent to DFA.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

APPROVE RESOLUTION 2020-002 BUDGET ADOPTION FOR 2020

Director Perkins made the motion to approve the final budget for 2020. The motion was seconded by Director Mitchell. Motion carried 5-0. This Resolution will be sent to DFA.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

RENEWAL OF 2019 YEAR-END FINANCIAL STATEMENTS

Manager McCasland reviewed the financial report dated December 31, 2019. After reviewing the account balance in the O&M Fund, Director Henson made the motion to transfer 50K to a CD. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

VISITOR COMMENTS

There were no visitors.

DIRECTOR COMMENTS

Director Henson asked about grant opportunities for Small-Scale Water Efficiency Projects thru BOR. Director Henson asked if they are in-kind grants available.

EXECUTIVE SESSION

Director Mitchell made the motion to go into executive session. The motion was seconded by Director Perkins. A roll call was taken and each of the directors voted yes. Motion carried 5-0. Directors went into executive session at 9:54 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

EXECUTIVE SESSION

Director Mitchell made the motion to come out of executive session. The motion was seconded by Director Griffiths. A roll call was taken and each of the directors voted yes. Motion carried 5-0. Directors came out of executive session at 10:30 a.m. President Lopez stated that only limited personnel matters were discussed. There was no action from executive session.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson “YES”

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:32 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Secretary/Treasurer UV Henson

