

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, March 10, 2020

Directors Present: President Robert Lopez, Secretary/Treasurer UV Henson, Director John Griffiths and Director Debra Mitchell

Directors/Staff Vice President Larry Perkins

Absent:

Staff Present: District Manager Franklin McCasland, Water Master Mark Preciado, Maintenance Supervisor Craig Hoffman and Office Manager Donna Lafferty

Guests Present: Phillip Box, Zachary Murray, Willie Fehr, Rick Miller, Donnie Bidegain, John Heinrichs, Peter R. Parham of USACE Conchas Lake and Felix Diaz and Jim Conley from Control Design Inc.

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was lead by President Robert Lopez and the Invocation was given by Phillip Box.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
FEBRUARY 11, 2020**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's February 11, 2020, regular meeting. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is at 4,174.5 feet. Last year at this time the elevation of Conchas Lake was 4,185.0 feet. Conchas Lake received 989 acre feet of inflow for the month of February. The evaporation and other losses were 1,370 acre feet. The March snow pack on the Canadian River Basin is below the average so far this year at 94% of average through February. Last year at this time the snotel gauges were at 113%.

On February 19th, we mailed 15 letters to Class A landowners that are 3 years or more delinquent in assessments. The letter gives the landowners 60 days to bring their assessment current or Arch Hurley will file a lien on the property.

On March 4th, we mailed the assessments to all of the Class A landowners.

We are currently advertising for the office/finance manager position at Arch Hurley. Interested individuals can pick up an application anytime during office hours.

Arch Hurley received \$100,000 this year in Capital Outlay funding from Senator Woods and Representative Chatfield. The governor has until Wednesday the 11th at noon to sign the bill.

The men have been working on the maintenance repair list getting ready for the 2020 irrigation season. We have cleaned out several laterals on the Conchas side and will move over to the Hudson side whenever we are finished.

REVIEW OF CONCHAS LAKE ELEVATION AND ALLOCATION

Manager McCasland stated that the elevation of Conchas Lake is 4174.87. Director Griffiths made the motion to allocate 3” at this time. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

SET THE CFS ORDERS FOR WATER TURN ON AND TURN OFF FOR 2020 IRRIGATION SEASON

Director Mitchell made the motion to set the water turn on at 40 cfs and the water turn off at 30 cfs. The manager will use his discretion with the information that is available to him if deviating from this motion. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

PRESENTATION FROM CONTROL DESIGN, FELIX DIAZ ON WATER FLOW METERS IN MAIN CANAL

Mr. Felix Diaz did a presentation about water flow meters from Control Design, Inc. He is proposing the units be placed at 4 sites - first tunnel after reservoir, first gate in the project, The Y and the Arch Hurley Office. The units are solar powered, life span is 20+ years, no annual or cellular data fee, no license needed and there are options such as hand held monitors that can be added later. The total is \$27K. The best time to install the devices is when the canals are dry, although it can be done with water in the canal.

REVIEW ON THE CAPITAL OUTLAY APPROPRIATION FROM STATE LEGISLATORS

Manager McCasland stated that in the board packet is the list of entities in Quay County that were slated to receive capital outlay money from this year's legislative session. However, with current issues that are affecting the money the State receives, Governor Lujan-Grisham will probably veto the capital outlay money AHCD was to receive.

UPDATE ON AHCD 2020 BUDGET FROM DFA

Office Manager Donna Lafferty reported the correspondence she has had with Rick Chavez of DFA. There were numerous phone calls and e-mails. On February 19th an e-mail was received from Mr. Chavez stated that our beginning 2020 beginning cash balance isn't the same as our ending 2019 balance and he would not be able to approve our 2020 budget. On the excel worksheet that is required by DFA, Office Manager Donna Lafferty hand wrote where the outstanding checks and investments are subtracted on each fund and the ending total was the same balance as the beginning figure. A letter signed by Donnie Quintana, Director Local Government Division was received where he certified AHCD's calendar year 2020 budget. The beginning cash worksheet was approved by Brenda Suazo-Giles on February 20, 2020.

VISITOR COMMENTS

There were none.

DIRECTOR COMMENTS

Craig Hoffman stated that there is the possibility of a BOR Water Smart Grant to help pay for the construction required before the water flow meters can be installed.

EXECUTIVE SESSION

Director Mitchell made the motion to go into executive session. The motion was seconded by Director Griffiths. A roll call was taken and each of the directors voted yes. Motion carried 4-0. Directors went into executive session at 10:27 a.m.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

EXECUTIVE SESSION

Director Mitchell made the motion to come out of executive session. The motion was seconded by Director Griffiths. A roll call was taken and each of the directors voted yes. Motion carried 4-0. Directors came out of executive session at 11:03 a.m. President Lopez stated that only limited personnel matters and pending litigation and representation thereof were discussed. There was no action from executive session.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson “YES”

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 11:05 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Vice President Larry Perkins

