

**OFFICIAL MINUTES AND ACTIONS TAKEN  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, July 14, 2020**

**Directors Present:** President Robert Lopez, Secretary/Treasurer UV Henson arrived at 9:30 a.m., Director John Griffiths left the meeting at 10 a.m., and Director Debra Mitchell

**Directors/Staff**

**Absent:** Vice President Larry Perkins

**Staff Present:** District Manager Franklin McCasland and Office Manager Theresa Lafferty

**Guests Present:** Phillip Box, Zac Murray, John Neufeld, Donnie Bidegain, Jeff Olson, and Pete Drevnick

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by President Robert Lopez and the Invocation was given by Phillip Box.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
June 9, 2020**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's June 9, 2020, regular meeting. The motion was seconded by Director Griffiths. Motion carried 3-0.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “ABSENT”

## **MANAGER’S REPORT**

Today the Conchas Lake elevation is at 4,167.7 feet. Last year at this time the elevation of Conchas Lake was 4,184.7 feet. Conchas Lake received 1,293 acre feet of inflow for the month of June. The evaporation and other losses were 4,452 acre feet. Arch Hurley diverted 7,328 acre feet from Conchas Lake in June. The elevation of Conchas Lake dropped 2.55 feet in June. There is currently a little over 20,000 acre feet of water in Conchas Lake available for Arch Hurley diversion.

We have been treating the Hudson Canal and Bugg Lateral for algae and aquatic weeds. The Hudson side is showing more signs of these aquatic weeds, so we are spraying Copper Sulfate into the canal from the top of the Y to the bottom lateral on the Hudson canal to get ahead of the growth.

On June 25, AHCD mailed assessment notices to all Class A landowners with past due assessments and those with balances on there second half assessments.

On July 7, Control Design from Albuquerque worked on installing the flow meters in our canal. We have radio signal into the office from all sites except tunnel 1. They will return whenever we get close to the end of our water season to calibrate each location.

On July 13, The Office of the State Auditor approved the release of the 2019 AHCD audit for the board to approve. The audit will become a public record in 5 days following the date of this letter. Our audit will be posted on the N.M. OSA website.

The rebuilt transmission has been installed on the 4100 Gradall. It is now back in service.

## **REVIEW CONCHAS LAKE ELEVATION AND WATER ALLOCATION**

Manager McCasland stated that the elevation of Conchas Lake is 4,167.7 feet. Director Griffiths made the motion to allocate an additional 1” of water at this time. The motion was seconded by Director Mitchell. Motion carried 3-0.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “ABSENT”

### **AHCD CD SUMMARY REPORT**

Manager Lafferty reported no CDs matured in the month of June. Four CDs will be maturing in the month of July. CDs at Everyone’s Federal Credit Union and Quay Schools Federal Credit Union will auto renew at CD’s maturity date. Due to the drastic lower rates to public fund CDs; the two CDs with Tucumcari Federal Savings and Loan will need to be discussed with the board as to what action needs to be taken. Manger McCasland mentioned to the board the interest rate on AHCD’s checking account also follows the public fund rate issued by the State of NM.

Director Henson made the motion to keep the two CDs at Tucumcari Federal Savings and Loan by auto renewing the CDs at maturity date. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

### **REVIEW AND APPROVE 2019 AHCD AUDIT WITH DAN AUSTIN, CPA**

After Dan Austin reviewed the 2019 Audit with the directors, Director Mitchell made the motion to approve the 2019 AHCD audit. The motion was seconded by Director Henson. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

### **REVIEW OF THE NM LEGISLATORS CAPITAL OUTLAY CUTS**

Manager McCasland gave the directors a list of agencies and counties which received capital outlay cuts. McCasland mentioned Arch Hurley Conservancy District did not appear on the list.

## **REVIEW AND APPROVE 2<sup>nd</sup> QUARTER DFA FINANCIAL REPORT**

Director Griffiths made the motion to approve the 2<sup>nd</sup> quarter DFA financial report. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

## **VISITOR COMMENTS**

Pete Drevnick introduced himself as the new United States Army Corps of Engineers Maintenance Manager.

Phillip Box, John Olson, Donnie Bidegain, John Neufeld, and Zac Murray all thanked the board for the additional 1 inch allocation. Phillip, also mentioned to continue to pray for rain as we so desperately need it.

## **DIRECTOR COMMENTS**

None

## **EXECUTIVE SESSION**

Director Mitchell made the motion to go into executive session. The motion was seconded by Director Henson. Motion carried 3-0. A roll call was taken and each of the directors voted yes. Directors went into executive session at 10:00 a.m.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “ABSENT”

Lopez – “YES”  
Henson – “YES”

### **EXECUTIVE SESSION CONTINUED**

Director Mitchell made the motion to come out of executive session with no action taken. The motion was seconded by Director Henson. Motion carried 3-0. A roll call was taken and each of the directors voted yes. Directors came out of executive session at 10:15 a.m.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “ABSENT”

Lopez – “YES”  
Henson – “YES”

### **CONSIDERATION OF BILLS**

Director Henson made the motion to pay the submitted bills. The motion was seconded by Director Mitchell. Motion carried 3-0.

Directors Voted:

Perkins – “ABSENT”  
Mitchell – “YES”

Griffiths – “ABSENT”

Lopez – “YES”  
Henson – “YES”

### **ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 10:17 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Secretary/Treasurer UV Henson