

**OFFICIAL MINUTES AND ACTIONS TAKEN BY
ARCH HURLEY CONSERVANCY DISTRICT’S BOARD OF DIRECTORS**

Tuesday, January 12, 2021

Directors Present: President Robert Lopez, Secretary/Treasurer UV Henson, Director John Griffiths and Director Debra Mitchell

Directors/Staff

Absent: Vice President Larry Perkins,

Staff Present: District Manager Franklin McCasland and Office Manager Theresa Lafferty

Guests Present:

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District’s Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by President Robert Lopez and the Invocation was given by President Lopez.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
DECEMBER 8, 2020**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District’s December 8, 2020, regular meeting. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is at 4,160.2 feet. Last year at this time the elevation of Conchas Lake was 4,175.0 feet. Conchas Lake received 681 acre feet of inflow for the month of December. The evaporation and other losses were 1,605 acre feet.

On December 17, The EPCOG hosted the Legislative Forum by Zoom. Our legislators didn't have any information from DFA regarding the Capital Outlay funding. The upcoming 2021 Legislative session is January 19th to March 20th.

The Office of the State Auditor approved our request and contract for Dan Austin, CPA, PC to conduct AHCD 2020 annual audit.

Jackson Glass has completed the window replacement in the G-Unit house. They are giving us a quote to replace the front entry door at the shop and some metal trim work on G-Unit house.

The maintenance department has split the track apart on the John Deere 210G Excavator. Craig found a roller bushing that was broken and missing. Craig has ordered parts to repair the track.

On December 17, Michelle Jaynes submitted her resignation to AHCD. I am advertising to replace that position at this time.

We have enclosed in the board packet the Builders Trust Quarterly Loss Run Report. Workers Comp. claims for AHCD for the past 5 years reports 2 Claims in 2016 and 2 Claims in 2018. These two years of claims were paid back to Builders Trust. AHCD now has a 5 year history of no Workers Comp claims.

REVIEW CONCHAS LAKE ELEVATION

The current elevation of Conchas Lake is 4,160.2 feet.

REVIEW OF THE N.M. NWRA 2021 PRIORITIES

Drought Mitigation and Climate Preparedness, Aging Infrastructure Funding, Watershed/Forest Health, and Clean Water Act/Wotus will be some of the topics discussed at the Leadership Forum next week.

**APPROVE RESOLUTION #2021-001
FINAL QUARTER FINANCIAL REPORT FOR 2020**

Director Griffiths made the motion to approve Resolution# 2021-001 Final Quarter Financial Report for 2020. The motion was seconded by Director Henson. Motion carried 4-0. This Resolution will be sent to DFA.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

**APPROVE RESOLUTION #2021-002
BUDGET ADOPTION FOR 2021**

Director Mitchell made the motion to approve Resolution #2021-002 Budget Adoption for 2021. The motion was seconded by Director Henson. Motion carried 4-0. This Resolution will be sent to DFA.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

UPCOMING LEGISLATION AFFECTING AHCD ELECTIONS

Manager McCasland reported, Mr. Daniel Ivey-Soto is proposing all elections including board elections to be handled by the County Clerk’s office. Manager McCasland will continue to monitor this item if it is introduced as a bill during the 2021 legislative session.

REVIEW OF 2020 YEAR-END FINANCIAL STATEMENTS

Manager McCasland reviewed financial reports dated December 31, 2020 with the board.

VISITOR COMMENTS

There were no visitors.

DIRECTOR COMMENTS

Director Griffiths asked Manager McCasland to visit with auditor Dan Austin, CPA,PC about creating a separate investment account. Also, to inquire if CDs can be invested out of town.

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “ABSENT”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 9:50 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Secretary/Treasurer UV Henson