

**OFFICIAL MINUTES AND ACTIONS TAKEN BY  
ARCH HURLEY CONSERVANCY DISTRICT’S BOARD OF DIRECTORS  
Tuesday, March 9, 2021**

**Directors Present:** President Robert Lopez, Vice President Larry Perkins,  
Secretary/Treasurer UV Henson, Director John Griffiths and  
Director Debra Mitchell

**Directors/Staff**

**Absent:**

**Staff Present:** District Manager Franklin McCasland, and Office Manager  
Theresa Lafferty

**Guests Present:** Philip Box, Dan Garcia, Steve Newman, and Nadine Carter

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District’s Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:05 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by President Robert Lopez and the Invocation was given by Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
FEBRUARY 9, 2021**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District’s February 9, 2021, regular meeting. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

## **MANAGER'S REPORT**

Today the Conchas Lake elevation is at 4,159.7 feet. Last year at this time the elevation of Conchas Lake was 4,174.9 feet. Conchas Lake received 438 acre feet of inflow for the month of February. The evaporation and other losses were 1,160 acre feet.

Last week, the details of the Farm Bureau Annuity policy were worked out and the contract was signed yesterday. This is a four-year policy with Farm Bureau.

On March 3<sup>rd</sup> and 4<sup>th</sup>, the BOR was here to conduct the RO&M inspection on the delivery system. Arch Hurley should receive a copy of the findings in 90 -120 days. These RO&M inspections from the BOR are scheduled to be conducted every 6 years from now on.

On March 5, the AHCD staff had a conference call with Michelle Stewart from the BOR regarding the RRA audit, full cost water and sale and transfer of excess land. Michelle said that they are moving from 3 year audits to doing audits every 5 years. AHCD audit is now scheduled for 2022. They would like to have in person RRA trainings next year for all of the districts. If they can't have these due to Covid, they will hold zoom trainings.

Last month, the water well at G-Unit's house was pulled and repaired. The cast iron plumbing was removed in and under the E-Unit house and replaced with PVC pipe. We also replaced the leach line on the septic tank in A-Unit.

The maintenance department is working on the main canal between Conchas Lake and the County Line Check.

We will have a draft of AHCD's budget for 2022 at the next meeting for board approval. This will be forward to the N.M. Taxation and Revenue department to set the property tax mills. I do not see any major budget changes as long as the minimum wage stays at or below \$12.00 for 2022.

## **REVIEW OF CONCHAS LAKE ELEVATION AND ALLOCATION**

Steve Newman and Nadine Carter with the U.S. Army Corps of Engineers were in attendance and provided the board and guest with information reports and maps regarding Conchas Lake.

Manager McCasland stated that the elevation of Conchas Lake is at 4,159.7 feet.

## **SET WATER ALLOCATION FOR THE 2021**

Director Perkins made the motion not to allocate any water at this time. The board will review monthly snow pack reports regarding the Canadian Basin and review any stream inflow into Conchas Lake. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

## **APPROVE RESOLUTION 2021-003 BANKING CORPORATE AUTHORIZATION**

Director Mitchell made the motion to approve Resolution 2021-003 Banking Corporate Authorization. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

## **RENEW LEASE AGREEMENT WITH ROBIN SMITH**

Director Mitchell made the motion to renew lease agreement between AHCD and Robin Smith. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

## **UPDATE ON FARM BUREAU ANNUITY INVESTMENTS**

Manager McCasland reported AHCD had invested \$225,000 in a 4-year annuity with a 1.5% interest rate with Farm Bureau Financial Services.

## **BOR RO&M INSPECTION**

Manager McCasland reported the BOR conducted their District Delivery Inspection on March 3 and 4<sup>th</sup>. The BOR informed AHCD it will take 90-120 days to complete and submit a written examination report to AHCD.

## **VISITOR COMMENTS**

Dan Garcia thanked Manager McCasland for sending a road grader to help with the road conditions. However, Mr. Garcia thought that was just a temporary fix. Mr. Garcia made the request to the board to have some hard surfacing material placed on the road for a more permanent solution in fixing the road conditions.

Steve with U.S. Army Corps of Engineers informed the board there would be a change to the process of measuring water.

## **DIRECTOR COMMENTS**

Director Perkins thanked Franklin for postponing burning and maintenance of the canals due to high winds.

## **CONSIDERATION OF BILLS**

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

**ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 10:00 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Secretary/Treasurer UV Henson