

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, July 13, 2021

Directors Present: President Robert Lopez, Vice President Larry Perkins,
Secretary/Treasurer UV Henson, Director John Griffiths, and
Director Debra Mitchell

**Directors/Staff
Absent:**

Staff Present: District Manager Franklin McCasland and Office Manager Theresa
Lafferty

Guests Present: John Gilbertson and Ron Warnick

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by President Robert Lopez and the Invocation was given by Director Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
June 8, 2021**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's June 8, 2021, regular meeting. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is at 4,161.8 feet. Last year at this time the elevation of Conchas Lake was 4,168.8 feet. Conchas Lake received 2,751 acre feet of inflow for the month of June. The evaporation and other losses were 2,590 acre feet.

This month, Arch Hurley mailed assessments to all unpaid Class A property owners. As of July 1, AHCD has collected 36 percent of the 2021 assessments. AHCD sent the BOR our Gross Crop values for the 2020 irrigation season. This is used to calculate our debt payment to the BOR.

The air conditioner unit in D-Unit house was shorted out. It was replaced with a heat pump. The heat pump was the same price as an A/C unit without a heat pump. We will see if this has an impact on the winter utility billing.

Arch Hurley received a refund from our workers comp insurance provider, Builders Trust. Arch Hurley does not have any open claims and our last injury claim was in 2018.

The two legal notices in the newspaper have been advertised and a copy of the board’s election resolution and rules has been filed at the County Clerk’s office. This is for the Municipal Director and Director-at-Large positions.

The ditch riders are spraying woody vegetation within the district and working on the BOR’s RO&M maintenance list from the last inspection. The maintenance crew is servicing the tractors and mowers. Crews will start mowing throughout the project.

REVIEW CONCHAS LAKE ELEVATION AND WATER ALLOCATION

Manager McCasland stated that the elevation of Conchas Lake is 4,161.8 feet. Director Perkins made the motion not to allocate any water at this time. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

REVIEW OF THE BOR FY 2021 RO&M EXAMINATION

Manager McCasland reviewed the 2021 RO&M Examination with the board.

REVIEW AND APPROVE 2nd QUARTER DFA FINANCIAL REPORT

Director Perkins made the motion to approve and submit the 2nd quarter DFA financial reports to DFA. The motion was seconded by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

REVIEW AND APPROVE 2020 AHCD AUDIT WITH DAN AUSTIN, CPA

Manager McCasland reported there were no findings. Director Griffiths made the motion to approve the 2020 AHCD audit report prepared by Dan Austin, CPA. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

UPDATE ON AHCD RENEWAL of CDs

Manager McCasland reported AHCD is currently seeking information regarding annuities from different companies. We will renew CD with QSFCU at the end of July. We have CDs coming up for renewal in August and September that will need to be reinvested.

VISITOR COMMENTS

John Gilbertson went over the election law with the board.

DIRECTOR COMMENTS

None

EXECUTIVE SESSION

Director Perkins made the motion to go into executive session to discuss limited personnel matters. The motion was seconded by Director Griffiths. Motion carried 5-0. A roll call was taken and each of the directors voted yes. Directors went into executive session at 9:26 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

Director Perkins made the motion to come out of executive session with no action taken. The motion was seconded by Director Griffiths. Motion carried 5-0. A roll call was taken and each of the directors voted yes. Directors came out of executive session at 9:53 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

CONSIDERATION OF BILLS

Director Henson made the motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 9:56 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Secretary/Treasurer UV Henson