

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, June 14, 2022

Directors Present: Vice President Larry Perkins, Secretary/Treasurer UV Henson,
Director Debra Mitchell, and Director John Griffiths

Directors/Staff

Absent: President Robert Lopez

Staff Present: District Manager Franklin McCasland and Office Manager Theresa
Lafferty

Guests Present: Ron Warnick

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, Vice President Perkins called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by Vice President Larry Perkins and the Invocation was given by Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
May 10, 2022**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's May 10, 2022, regular meeting. Director Griffiths seconded the motion. Motion carried 4-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”

Henson – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is 4,158.8 feet. Last year at this time the elevation of Conchas Lake was 4,159.4 feet. Conchas Lake received 896-acre-feet of inflow for May. The evaporation and other losses were 3,706-acre-feet.

On May 17, the well water at the D-unit house was tested by the Tucumcari Municipal Lab. The test was negative for E-coli, and the well and pressure tank were sterilized.

On June 1, AHCD auditor, Dan Austin CPA conducted an exit conference for our 2021 audit. Arch Hurley’s audit has been submitted to the state auditor’s office for review.

Arch Hurley requested that our 2022 Capital Outlay Severance Tax Bonds be sold in the first round of bond sales. Regarding our 2021 Capital Outlay, Theresa spoke with DFA and they requested that we wait to accept delivery of the Bobcat until after July 1. DFA wants to close out its budget year with no outstanding capital outlay invoices in the 2021 budget year.

REVIEW CONCHAS LAKE ELEVATION AND REVIEW WATER ALLOCATION

Manager McCasland stated the elevation of Conchas Lake is 4,158.8 feet. Director Griffiths made the motion not to allocate any water at this time. Director Mitchell seconded the motion. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

APPROVE BUILDERS TRUST CLAIMS PAYMENT OPTION (CPC) ON AHCD 2021 WORKERS’ COMPENSATION CLAIMS

Director Griffiths made the motion to participate in the buy-back program and buy any Builders Trust claims payment option (CPC) on AHCD 2021 Workers’ Compensation Claims Report. Director Mitchell seconded the motion. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

AHCD INSTALLING 600 FEET OF IRRIGATION PIPE AT LOVE’S TRUCK STOP

Manager McCasland stated he is waiting to hear back from Love’s Corporate office regarding if they want to enter into a contract with AHCD. It was also mentioned the pipe for this project has been ordered to lock in the lower price with the option to cancel the order at any time.

Director Mitchell made the motion to approve the contract between Love’s Truck Stop and Arch Hurley Conservancy District pending all details and acceptance of the contract remain the same. Director Griffiths seconded the motion. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

TAXATION AND REVENUE DEPARTMENT TAX SALE ON AHCD CLASS A PROPERTY LIEN

Manager McCasland informed the board that AHCD had received a notice of sale of Real Property/ Delinquent Property regarding a property in the district. Quay County Auction was to be held on June 14, 2022, at 9:00 am. AHCD will be notified if the property sells. Should the property sell, AHCD will receive payment for delinquent assessments regarding the property.

VISITOR COMMENTS

None.

DIRECTOR COMMENTS

Director Griffiths asked Manager McCasland to look into any federal grant money to put a pipeline from Conchas Lake to the district’s irrigation systems. Manager McCasland will contact the Bureau of Reclamation.

EXECUTIVE SESSION

Director Mitchell made the motion to go into executive session to discuss personnel matters. Director Henson seconded the motion. Motion carried 4-0. A roll call was taken and each of the directors voted yes. Directors went into executive session at 9:23 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

EXECUTIVE SESSION

Director Mitchell made the motion to come out of the executive session. Director Griffiths seconded the motion. Motion carried 4-0. A roll call was taken and each of the directors voted yes. Directors came out of the executive session at 9:54 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

ACTION TAKEN FROM THE EXECUTIVE SESSION

Director Mitchell made the motion to give a 10% raise to all AHCD employees, starting with the July 1st pay period. Director Griffiths seconded the motion. Motion carried 4-0

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

CONSIDERATION OF BILLS

Director Henson made a motion to pay the submitted bills. Director Mitchell seconded the motion. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Henson – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:00 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

Vice President Larry Perkins

ATTEST:

Director Debra Mitchell

Director John Griffiths