

**OFFICIAL MINUTES AND ACTIONS TAKEN  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, October 11, 2022**

**Directors:** President Robert Lopez, Vice President Larry Perkins, Director John Griffiths, and Director Debra Mitchell

**Absent:**

**Staff Present:** District Manager Franklin McCasland and Office Manager Theresa Lafferty

**Guests Present:** Phillip Box and Ron Warnick

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:02 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by Director Griffiths and the Invocation was given by Vice President Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING**

**September 13, 2022**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's September 13, 2022, regular meeting. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – "YES"  
Mitchell – "YES"

Lopez – "YES"  
Griffiths – "YES"

## **MANAGER'S REPORT**

Today the Conchas Lake elevation is at 4,163.2 feet. Last year at this time the elevation of Conchas Lake was 4,162.7 feet. Conchas Lake received 2,986 acre-feet of inflow for the month of September. The evaporation and other losses were 2,387 acre-feet.

The balance on AHCD's Annual Construction debt to the BOR as of 9/30/22 is \$1,164,416.72

AHCD is currently in the process of acquiring quotes for trailers and Bobcat attachments to submit to DFA for approval. This will complete our 2022 Capital Outlay expenditures.

The men have removed the radial gate on the Conchas Main Canal just below the cement bench flume. The bottom of the radial gate was rusted out. The steel and rubber music notes have been ordered. The repairs will be in excess of \$8,000.00. The last radial gate that we rebuilt 3 years ago was a little under \$3,500.00.

The men have done some spot-burning of weeds around the project. We were not getting a clean burn because of the green weeds in the canal so, we decided to resume burning after a freeze this winter.

On October 1, AHCD ordered gas and diesel. This fuel should carry us into the 2023 budget year.

## **REVIEW CONCHAS LAKE ELEVATION AND WATER ALLOCATION**

Manager McCasland and the AHCD board reviewed Conchas Lake elevation and inflow reports for the month of September. The current Lake elevation is 4,163.2 feet.

## **UPDATE ON AHCD 2021-F2821 LEGISLATIVE CAPITAL**

Office Manager Lafferty reported AHCD has received reimbursement in the amount of \$75,000 from DFA. Project number 21-F2821 has been closed out with the State of New Mexico.

## **UPDATE ON AHCD 2022-G2928 LEGISLATIVE CAPITAL**

Manager McCasland informed the board that he has received some quotes for a 14X83 dump trailer, a 20X83 tilt trailer, and a cement mixer. After he finalizes the quotes with the vendors, AHCD will submit a Notice of Obligation form to DFA for approval to purchase equipment.

### **APPROVAL OF 3<sup>RD</sup> QUARTER DFA FINANCIAL REPORTS**

Director Perkins made the motion to approve and submit 3<sup>rd</sup> quarter DFA financial reports. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Lopez – “YES”  
Griffiths – “YES”

### **APPROVAL for the ADVERTISEMENT OF LETTERS OF INTEREST TO REPLACE THE MUNICIPAL BOARD OF DIRECTOR POSITION**

Director Griffiths made the motion to approve the advertisement of Letters of Interest to replace the Municipal Board of Director Position. The motion was seconded by Director Mitchell. Motion carried 4-0.

The advertisement will be displayed in the Quay County Sun Newspaper publication dated October 19, 2022, and October 26, 2022.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Lopez – “YES”  
Griffiths – “YES”

### **ANNUAL AHCD EMPLOYEE SAFETY DINNER**

Manger McCasland announced that the annual AHCD employee safety dinner will be held on Thursday, December 15, 2022, at the Quay County Fairgrounds.

### **2023 CAPITAL OUTLAY LEGISLATIVE REQUEST**

Director Perkins made the motion to apply for 2023 Capital Outlay. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Lopez – “YES”  
Griffiths – “YES”

### **VISITOR COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **CONSIDERATION OF BILLS**

Director Mitchell made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Lopez – “YES”  
Griffiths – “YES”

### **ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 9:35 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Vice President Larry Perkins