

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, December 13, 2022

Directors Present: President Robert Lopez, Vice President Larry Perkins, Director Debra Mitchell, and Director John Griffiths.

**Directors/Staff
Absent:**

Staff Present: District Manager Franklin McCasland and Office Manager Theresa Lafferty

Guests Present: Jason Box, Justin Knapp, and Ron Warnick

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called the meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by President Lopez and the Invocation was given by Vice President Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
November 8, 2022**

Director Perkins made the motion to approve the draft minutes of the Arch Hurley Conservancy District's November 8, 2022, regular meeting. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is at 4,163.1 feet. Last year at this time the elevation of Conchas Lake was 4,161.7 feet. Conchas Lake received 673 acre-feet of inflow for the month of November. The evaporation and other losses were 1,475 acre-feet.

On November 10, AHCD workers comp. insurance carrier arrived for a safety review and to inspect our facilities for improvement in safer working conditions and documentation of safety materials.

The Volvo semi-truck and the Hyundai compact excavator have been repaired and are in service now.

The maintenance department is removing sediment out of the canal on T-4 and the water department crew is cutting and treating woody vegetation on the main canal. They are also clearing the inlet and outlet pads on the 5 tunnels in the project.

The annual employee safety dinner is on Thursday, December 15 at 6:00 pm at the Quay County Fairgrounds. The AHCD offices will be closed from December 19, 2022, to January 2, 2023.

REVIEW CONCHAS LAKE ELEVATION

Manager McCasland reported Conchas Lake’s elevation is currently at 4,163.1 feet.

UPDATE ON AHCD LEGISLATIVE CAPITAL OUTLAY

Manager McCasland reported AHCD had received reimbursement for project number 22-G2928 in the amount of \$34,770. Therefore, Theresa has closed out the 2022 Capital Outlay file.

Letters have been sent to Senator Pat Woods and Representative Jack Chatfield thanking them for past year appropriations and no open projects at this time.

APPROVAL of AHCD 2023 HOLIDAY SCHEDULE

Director Griffiths made the motion to approve AHCD 2023 Holiday Schedule. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

APPROVAL OF AHCD EMPLOYEE SAFETY BONUS

Director Mitchell made the motion to approve a safety bonus of \$600.00 for AHCD employees. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

EXECUTIVE SESSION

Director Perkins made a motion to go into an executive session to discuss limited personnel matters. The motion was seconded by Director Mitchell. Motion carried 4-0. A roll call was taken and each director voted yes.

Directors went into executive session at 9:20 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

EXECUTIVE SESSION

Director Perkins made the motion to come out of the executive session. The motion was seconded by Director Griffiths. Motion carried 4-0. A roll call was taken and each director voted yes.

Directors came out of the executive session at 10:00 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

ACTION FROM THE EXECUTIVE SESSION

Director Perkins made the motion to approve a safety bonus of \$1,000.00 to AHCD District Manager McCasland. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

The Board thanked the two candidates Jason Box and Justin Knapp for submitting a letter of interest to fill the position of an interim board member. The Board felt they had two equally qualified candidates and decided to let the position be voted on during the general election in 2023. Until that time the board would operate as a four-member board.

VISITOR COMMENTS

Justin Knapp asked if AHCD was involved with the Tucumcari Lake Project and if so, inquired about an update.

Manager McCasland informed Mr. Knapp he attends the Tucumcari Lake Project meetings along with other members and agencies from the community who have an interest in the Tucumcari Lake Project.

Manager McCasland had been informed the Tucumcari Lake Project had been placed on hold due to engineering issues and water availability. Manager McCasland also reported the salt cedars and beetles around the Tucumcari Lake area had been treated.

Justin Knapp announced he was withdrawing his letter of interest at this time. He thanked the board for giving him this opportunity. Mr. Knapp expressed he didn't want the board to have to wait till the general election to fill the interim board member position.

DIRECTOR COMMENTS

None

AHCD MUNICIPAL INTERIM BOARD POSITION

Director Mitchell made the motion to appoint Jason Box to fill the municipal board member position. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

CONSIDERATION OF BILLS

Director Griffiths made the motion to pay the submitted bills. The motion was seconded by Director Mitchell Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Lopez – “YES”
Griffiths – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:10 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Vice President Larry Perkins