

**OFFICIAL MINUTES AND ACTIONS TAKEN BY  
ARCH HURLEY CONSERVANCY DISTRICT’S BOARD OF DIRECTORS**

**Tuesday, January 10, 2023**

**Directors Present:** President Robert Lopez, Vice President Larry Perkins, Director Debra Mitchell, and Director John Griffiths.

**Directors/Staff  
Absent:**

**Staff Present:** District Manager Franklin McCasland and Office Manager Theresa Lafferty

**Guests Present:** Jason Box, Quay County Clerk Ellen White, and Ron Warnick

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District’s Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by Quay County Clerk Ellen White and the Invocation was given by Director Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
DECEMBER 13, 2022**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District’s December 13, 2022, regular meeting. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Lopez – “YES”  
Griffiths – “YES”

## **MANAGER’S REPORT**

Today the Conchas Lake elevation is at 4,162.9 feet. Last year at this time the elevation of Conchas Lake was 4,161.7 feet. Conchas Lake received 515 acre feet of inflow for the month of December. The evaporation and other losses were 1,279 acre feet.

The AHCD 2023 insurance policies have been renewed for our Liability/Property/Auto coverage and the Workers Comp. policy.

On January 4, The BOR held a zoom meeting to discuss the tunnel air testing and entry requirements to inspect the five tunnels in the AHCD project. The dates planned for this inspection are March 6<sup>th</sup> thru the 10<sup>th</sup>.

The John Deere LC 200 excavator track chain, rollers, and sprockets are worn out. This excavator is a 2000 year model with a little over 7,000 hours on the meter. Craig is working on acquiring three quotes from our vendors. The repair cost is estimated at \$20,000.00 for the parts. Craig and his men will do the repairs.

The maintenance department is removing sediment out of the canal on T-4 and the water department crew is cutting and treating woody vegetation on the main canal. They are going to start burning some of the canals and laterals as the wind and weather permit.

## **REVIEW CONCHAS LAKE ELEVATION**

The current elevation of Conchas Lake is 4,162.9 feet.

## **SWEARING IN NEW BOARD MEMBER JASON BOX TO AHCD BOARD OF DIRECTORS**

Quay County Clerk Ellen White swore in Jason Box to the Arch Hurley Conservancy District Board of Directors.

## **ELECTION OF AHCD BOARD OF DIRECTORS’ OFFICER POSITIONS PRESIDENT, VICE PRESIDENT, AND SECRETARY/TREASURER**

Director Perkins made the motion to open nominations for President and nominated Robert Lopez. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**ELECTION OF AHCD BOARD OF DIRECTORS' OFFICER POSITIONS  
PRESIDENT, VICE PRESIDENT, AND SECRETARY/TREASURER**

Director Griffiths made the motion to open nominations for Vice President and nominated Larry Perkins. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

Director Perkins made the motion to open nominations for Secretary/Treasurer and nominated Debra Mitchell. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**REVIEW APPROVED INTERIM 2022 BUDGET**

District Manager McCasland notified the board that DFA approved the interim budget reports for 2022.

**APPROVE RESOLUTION #2023-001 FINAL QUARTER FINANCIAL REPORT  
FOR 2022**

Director Griffiths made the motion to approve Resolution #2023-001 Final Quarter Financial reports for 2022. The motion was seconded by Director Perkins. Motion carried 5-0. This Resolution will be forwarded to DFA.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**APPROVE RESOLUTION #2023-002 FINAL BUDGET ADOPTION FOR 2023**

Director Mitchell made the motion to approve Resolution #2023-002 Final Budget Adoption for 2023. The motion was seconded by Director Griffiths. Motion carried 5-0. This Resolution will be forwarded to DFA.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**APPROVE NEW MEXICO OSA CONTRACT FOR the 2022 ANNUAL AUDIT WITH DAN AUSTIN, CPA, PA**

Director Perkins made the motion to approve the New Mexico OSA Contract for the 2022 Annual Audit with Dan Austin, CPA, PA. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**VISITOR COMMENTS**

None.

**DIRECTOR COMMENTS**

None.

**CONSIDERATION OF BILLS**

Director Griffiths made a motion to pay the submitted bills. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 9:30 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Secretary/Treasurer Debra Mitchell