

OFFICIAL MINUTES AND ACTIONS TAKEN ARCH HURLEY CONSERVANCY DISTRICT’S BOARD OF DIRECTORS

Tuesday, April 11, 2023

Directors Present: President Robert Lopez, Vice President Larry Perkins,
Secretary/Treasurer Debra Mitchell, and Director John Griffiths

Directors/Staff

Absent: Director Jason Box

Staff Present: District Manager Franklin McCasland and Office Manager Theresa
Lafferty

Guests Present: Ron Warnick

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District’s Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by President Lopez and the Invocation was given by Vice President Larry Perkins.

APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING MARCH 14, 2023

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District’s March 14, 2023, regular meeting. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Box – ABSENT

MANAGER'S REPORT

Today the Conchas Lake elevation is at 4,161.9 feet. Last year at this time the elevation of Conchas Lake was 4,160.7 feet. Conchas Lake received 638 acre-feet of inflow for the month of March. The evaporation and other losses were 1,934 acre-feet. The snowpack on the Canadian Basin as of March 7, 2023, is at 8% above normal. Last year at this time it was 25% below normal.

On March 23rd, the BOR sent two individuals from the BOR Denver office to conduct the air quality and airflow tests in the five tunnels that are planned for inspection.

The Class A assessments were mailed in March to the landowners.

AHCD Auditor, Dan Austin was here working on the 2022 audit. He is planning to be here later this month to finish and conduct the audit exit conference.

The maintenance department is working on the main canal from Conchas. They are installing some culverts in a couple of areas where the erosion is excessive.

The water department has burned A and B Units. The sewer line on the G Unit house collapsed. It has been repaired.

AHCD will have an election resolution for the board to approve at the June meeting. This will be the election for the three district board positions.

REVIEW CONCHAS LAKE ELEVATION AND YEAR-TO-DATE SNOWPACK IN THE CANADIAN BASIN. SET WATER ALLOCATION FOR 2023 IRRIGATION SEASON

Manager McCasland stated that the elevation of Conchas Lake is at 4161.9 feet. He also reviewed Snow Pack on the Canadian Basin reports with the board.

Director Griffiths made the motion not to allocate any water at this time. The motion was seconded by Director Mitchell. Motion carried 4-0.

The board will continue to review monthly snowpack reports regarding the Canadian Basin and review any stream inflow into Conchas Lake.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – ABSENT

UPDATE on the NEW DFA LGBMS FINANCIAL REPORTING

Office Manager Lafferty reported, AHCD is now submitting its DFA reports online and reviewed the new look of the reports with the board.

APPROVAL OF 1ST QUARTER DFA FINANCIAL REPORTS

Director Perkins made the motion to approve 1st Quarter DFA Financials Reports and submit the reports to DFA. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – ABSENT

APPROVE RESOLUTION #2023-005 AHCD BUDGET FOR NM PROPERTY TAX DEPARTMENT TO ESTABLISH MILLS

Director Griffiths made the motion to approve Resolution #2023-005 AHCD 2024 Budget for N.M. Property Tax Department to establish mills. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – ABSENT

SENATE BILL 335, CHANGES to AHCD BOARD ELECTIONS

Manger McCasland informed the board that Senate Bill 335 passed with the change to removing Special Districts from the Local Election Law. Arch Hurley Conservancy District will conduct its election instead of going through the Quay County Clerk’s office.

FILING LIENS ON PAST DUE ASSESSMENTS AND HOUSE BILL 179

Director Griffiths made the motion to file liens on any past due assessments that are 3 years delinquent and also to increase the lien processing fee from \$50.00 to \$100.00 per lien to cover the cost of the new requirements stated in HB 179. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – ABSENT

EASTERN PLAINS COUNCIL of GOVERNMENT MEMBERSHIP RESOLUTION

Director Perkins made the motion to approve the Eastern Plains Council of Government’s Resolution with listing Manager Franklin McCasland as the Representative and AHCD Board President Robert Lopez as the alternate and also to pay the yearly dues of \$250.00. The motion was seconded by Director Mitchell. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – ABSENT

VISITOR COMMENTS

None.

DIRECTOR COMMENTS

None.

CONSIDERATION OF BILLS

Director Mitchell made a motion to pay the submitted bills. The motion was seconded by Director Perkins. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – ABSENT

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 9:35 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Secretary/Treasurer Debra Mitchell