

**OFFICIAL MINUTES AND ACTIONS TAKEN
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, December 12, 2023

Directors: President Robert Lopez, Vice President Larry Perkins,
Secretary/Treasurer Debra Mitchell, Director John Griffiths, and
Director Jason Box

Absent:

Staff Present: District Manager Franklin McCasland and Office Manager Theresa
Lafferty

Guests Present: Ron Warnick

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called the meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by President Lopez and the Invocation was given by Vice President Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
November 14, 2023**

Director Mitchell made the motion to approve and accept the corrections of the draft minutes of the Arch Hurley Conservancy District's November 14, 2023, regular meeting. The motion was seconded by Director Box. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

MANAGER’S REPORT

Today the Conchas Lake elevation is at 4,172.0 feet. Last year at this time the elevation of Conchas Lake was 4,163.4 feet. Conchas Lake received 154 acre feet of inflow for the month of November. The evaporation and other losses were 1,749 acre feet.

The Ditch Riders have tied up the boards on all of the checks in their units. They are working on replacing leaking irrigation gates. They are building a new radial wasteway gate at the Jack County Check.

The maintenance department has been working on replacing the Keefer and Wheeler Lateral that come off of the Bell Lateral with PVC pipe. This will eliminate over two miles of open ditch and save AHCD on maintenance upkeep and evaporation. It will increase the delivery efficiency in this area to the farmers.

All AHCD pickups and equipment have been winterized and water pumps are drained.

AHCD has switched to Plateau for our phone service for the office. Plateau installed new phones in the office and a conference phone.

The 2023 irrigation water program has been closed for the year. AHCD will issue water credit checks in January.

REVIEW CONCHAS LAKE ELEVATION

Manager McCasland reported Conchas Lake’s elevation is currently at 4,172 feet.

REVIEW OF OCTOBER AND NOVEMBER WATER DELIVERY EFFICIENCY

Manager McCasland reviewed the water efficiency reports with the board for the 2023 irrigation water season.

**APPROVAL TO REQUEST RFP ON PURCHASING STATE-APPROVED FUEL
DISPENSING STORAGE TANKS**

Director Perkins made the motion to approve the request for RFPs to purchase state-approved fuel dispensing storage tanks. The motion was seconded by Director Griffiths. Motion carried 5-0.

Manager McCasland said he would start collecting information and prices on different sizes of storage tanks.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

AHCD EMPLOYEE AND BOARD SAFETY DINNER

Manager McCasland reminded the board the AHCD employee and board safety dinner will be held at the Quay County Fairgrounds on December 14, 2023, at 6:00 PM. He encouraged all to attend.

APPROVAL of AHCD 2024 HOLIDAY SCHEDULE

Director Mitchell made the motion to approve the AHCD 2024 Holiday Schedule. The motion was seconded by Director Box. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

APPROVAL OF AHCD 2024 CUSTOM WORK EQUIPMENT RATES

Director Box made the motion for custom work equipment rates to remain the same rates for the year 2024. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

EXECUTIVE SESSION

Director Mitchell made the motion to go into an executive session to discuss limited personnel matters. The motion was seconded by Director Perkins. Motion carried 5-0. A roll call was taken and each director voted yes.

Directors went into executive session at 9:30 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

EXECUTIVE SESSION

Director Box made the motion to come out of the executive session. The motion was seconded by Director Perkins. Motion carried 5-0. A roll call was taken and each director voted yes.

Directors came out of the executive session at 9:50 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

ACTION FROM THE EXECUTIVE SESSION

Director Perkins made the motion to approve a safety bonus of \$600.00 for all AHCD employees and a 10% pay increase for all eligible AHCD employees. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

VISITOR COMMENTS

None.

DIRECTOR COMMENTS

None.

CONSIDERATION OF BILLS

Director Box made the motion to pay the submitted bills. The motion was seconded by Director Mitchell Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 10:00 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

President Robert Lopez

ATTEST:

Secretary/Treasurer Debra Mitchell