

**OFFICIAL MINUTES AND ACTIONS TAKEN BY  
ARCH HURLEY CONSERVANCY DISTRICT’S  
BOARD OF DIRECTORS**

**Tuesday, January 09, 2024**

- Directors:** President Robert Lopez, Vice President Larry Perkins,  
Secretary/Treasurer Debra Mitchell, Director John Griffiths, and  
Director Jason Box
- Absent:** District Manager Franklin McCasland
- Staff Present:** Office Manager Theresa Lafferty
- Guests Present:** None

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District’s Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by President Robert Lopez and the Invocation was given by Vice President Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
DECEMBER 12, 2023**

Director Perkins made the motion to approve the draft minutes of the Arch Hurley Conservancy District’s December 12, 2023, regular meeting. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

### **MANAGER’S REPORT**

Due to the absence of District Manager McCasland, there was no manager’s report presented. January’s manager’s report will be given next month.

### **REVIEW CONCHAS LAKE ELEVATION**

The current elevation of Conchas Lake is 4,172.04 feet.

### **APPROVE THE NEW MEXICO OSA CONTRACT FOR THE 2023 ANNUAL AUDIT WITH DAN AUSTIN, CPA, PA**

Director Griffiths made the motion to approve the New Mexico OSA Contract for the 2023 Annual Audit with Dan Austin, CPA, PA. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

### **APPROVAL OF 4<sup>th</sup> QUARTER DFA FINANCIAL REPORTS**

Director Mitchell made the motion to approve and submit 4<sup>th</sup> quarter DFA financial reports. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**APPROVE RESOLUTION #2024-001 CALENDAR YEAR 2023  
FINAL QUARTER FINANCIAL REPORT**

Director Box made the motion to approve and submit Resolution #2024-001 Calendar Year 2023 Final Quarter Financial Report. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**APPROVE DFA FINAL BUDGET REPORT FOR THE CALENDAR YEAR 2024**

Director Mitchell made the motion to approve and submit the DFA Final Budget Report for the Calendar Year 2024. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**APPROVE RESOLUTION #2024-002 FINAL BUDGET ADOPTION FOR 2024**

Director Perkins made the motion to approve and submit Resolution #2024-002 Final Budget Adoption for 2024. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**VISITOR COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **CONSIDERATION OF BILLS**

Director Mitchell made the motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

### **ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 9:20 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Secretary/Treasurer Debra Mitchell