

**OFFICIAL MINUTES AND ACTIONS TAKEN BY  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, June 11, 2024**

**Directors:** President Robert Lopez, Vice President Larry Perkins,  
Secretary/Treasurer Debra Mitchell, Director John Griffiths, and  
Director Jason Box

**Staff Present:** District Manager Franklin McCasland, Office Manager Theresa  
Lafferty

**Guests Present:** Phillip Box and Ron Warnick

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by President Lopez and the Invocation was given by Vice President Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
MAY 14, 2024**

Director Mitchell motioned to approve the draft minutes of the Arch Hurley Conservancy District's May 14, 2024, regular meeting. Director Perkins seconded the motion. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

## **MANAGER’S REPORT**

Today the Conchas Lake elevation is at 4,172.6 feet. Last year at this time the elevation of Conchas Lake was 4,172.4 feet. Conchas Lake received 4,984 acre feet of inflow for May. The evaporation and other losses were 3,039 acre feet.

On May 31<sup>st</sup>, Auditor Dan Austin was here and went through the audit exit conference. The AHCD 2023 audit has to be submitted to Santa Fe. Once OSA approves the audit, Dan will review the AHCD 2023 audit with the board at our next meeting.

On Monday, June 3<sup>rd</sup>, the irrigation gates at Conchas Lake were opened with a 200cfs release, and on Thursday turned on deliveries in A Unit. Friday B-Unit, Saturday C-Unit, Sunday E-Unit, we should have water to the bottom of D & G Units by this evening or tomorrow morning.

## **REVIEW CONCHAS LAKE ELEVATION AND WATER ALLOCATION FOR THE 2024 IRRIGATION SEASON**

Manager McCasland stated the elevation of Conchas Lake is at 4,172.6 feet.

Director Perkins motioned not to allocate any water at this time. Director Mitchell seconded the motion. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

## **UPDATE ON THE STATE OF THE NM PETROLEUM STORAGE TANK BUREAU**

Manager McCasland reported we have paid the annual storage tank fee to the New Mexico Environment Department Petroleum Storage Tank Bureau.

## **VISITOR COMMENTS**

None.

## **DIRECTOR COMMENTS**

None.

### **EXECUTIVE SESSION**

Director Mitchell motioned to go into an executive session to discuss limited personnel matters. Director Perkins seconded the motion. Motion carried 5-0. A roll call was taken and each director voted yes.

Directors went into executive session at the time of 9:10 a.m.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

Director Mitchell motioned to come out of the executive session. Director Box seconded the motion. Motion carried 5-0. A roll call was taken and each director voted yes.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

Directors came out of the executive session at the time of 9:50 a.m. There was no action taken from the executive session nothing but limited personnel matters were discussed.

### **CONSIDERATION OF BILLS**

Director Mitchell motioned to pay the submitted bills. Director Griffiths seconded the motion. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Box – “YES”

**ADJOURNMENT OF REGULAR MEETING**

The meeting was adjourned at 10:00 a.m. with a unanimous vote with no further business to discuss.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Secretary/Treasurer Debra Mitchell