

**DRAFT MINUTES AND ACTIONS TAKEN BY  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, November 12, 2024**

**Directors:** Vice President Larry Perkins, Secretary/Treasurer Debra Mitchell,  
Director John Griffiths, Director Jason Box

**Staff Present:** District Manager Franklin McCasland, Office Manager Hallie  
Ferguson

**Guests Present:** Phillip Box

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, Vice President Perkins called this meeting to order at 9:01 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was led by Vice President Larry Perkins and the Invocation was given by Director Jason Box .

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
October 08, 2024**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's October 08, 2024, regular meeting. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “Absent”  
Box – “YES”

## **MANAGER'S REPORT**

Today the Conchas Lake elevation is at 4,181.12 feet. Last year at this time the elevation of Conchas Lake was 4,172.50 feet. Conchas Lake received 47,631 acre-feet of inflow for the month of November. The evaporation and other losses were 2,307 acre-feet. Diversion from Conchas for AHCD in October was 6,268-acre feet. The snowstorm last week is continuing to help the water inflow into Conchas Lake. The USGS gauge station on the Canadian River near Sanchez N.M. is reporting a daily flow of 400 cfs to 600 cfs flowing into Conchas Lake.

The BOR tunnel inspections dates have been moved to the week of December 9<sup>th</sup> through 13<sup>th</sup>. Craig has inspected the main canal from Conchas Lake to the County Line Check. There are several washouts on the canal roads that need repair prior to the BOR inspection. The maintenance department will start moving equipment up on T-4 to make those repairs.

On November 6<sup>th</sup>, Craig and I attended the NMDA Pesticide Workshop. This workshop was worth 5 CEU towards our license.

On November 20<sup>th</sup> through November 22, AHCD will be attending a the DFA training in Albuquerque.

AHCD will be closing out the 2024 water program this week. We will be issuing irrigation water checks back to landowners/operators that still have a water credit with AHCD.

## **REVIEW CONCHAS LAKE ELEVATION**

Manager McCasland stated the elevation of Conchas Lake as of today is at 4,181.12.

## **INFORMATION ON STATE OF NEW MEXICO GSD PREMIUM INCREASE ON EMPLOYEE/EMPLOYER HEALTH BENEFITS FUND AND PERA CONTRIBUTIONS**

**APPROVAL and SUBMISSION OF AHCD 2025 INTERIM BUDGET TO DFA**

Director Mitchell made the motion to approve and submit AHCD's 2025 Interim Budget to DFA. The motion was seconded by Director Box. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Box – “YES”

**APPROVAL of CAPITAL OUTLAY REQUEST FROM ICIP LIST**

Director Griffiths made the motion to approve the Capital Outlay Request from the ICIP list. The motion was seconded by Director Box. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Box – “YES”

**INFORMATION BORD TUNNEL INSPECTIONS**

Manager McCasland informed the board that the BOR Tunnel Inspection dates have been changed from December 2<sup>nd</sup>- December 6<sup>th</sup> to December 9<sup>th</sup>-13<sup>th</sup>.

**AHCD EMPLOYEE BOARD SAFETY DINNER**

Manager McCasland informed the board that the AHCD employee safety dinner will be held on December 19, 2024, at the Quay County Fairgrounds at 6:00 PM.

**VISITOR COMMENTS**

None.

**DIRECTOR COMMENTS**

Director Griffiths asked Manager McCasland about farmers being able to purchase additional water if they have used all their allocation instead of sending water to the creeks.

Director Griffiths asked Manager McCasland about farmers being able to purchase additional water if they have used all their allocation instead of sending water to the creeks.

### **EXECUTIVE SESSION**

Director Griffiths made the motion to go into an executive session to discuss personnel matters. The motion was seconded by Director Box. Motion carried 4-0.

A roll call was taken and each of the directors voted yes. Directors went into executive session at the time of 9:43 a.m.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Box – “Yes”

### **EXECUTIVE SESSION**

Director Mitchell made the motion to come out of the executive session. The motion was seconded by Director Box. Motion carried 4-0.

A roll call was taken and each of the directors voted yes. Directors came out of the executive session at the time of 10:03 a.m. There was no action taken from the executive session nothing but limited personnel matters were discussed.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”  
Box – “YES”

### **CONSIDERATION OF BILLS**

Director Griffiths made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

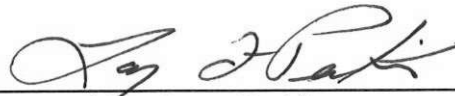
Lopez – “ABSENT”  
Box – “YES”

### **ADJOURNMENT OF REGULAR MEETING**

Arch Hurley Conservancy District  
November 12, 2024 – Regular Meeting  
Page 5

With no further business to discuss, the meeting was adjourned at 10:03 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT



\_\_\_\_\_  
Vice President Larry Perkins

**ATTEST:**



\_\_\_\_\_  
Secretary/Treasurer Debra Mitchell