

**DRAFT MINUTES AND ACTIONS TAKEN BY
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, January 14, 2025

Directors: President Robert Lopez, Vice President Larry Perkins,
Secretary/Treasurer Debra Mitchell, Director John Griffiths,
Director Jason Box

Absent: None.

Staff Present: Office Manager Halie Ferguson

Guests Present: Ron Warnick, Donald Carter, Gage Myers, Mark Myers, Zac
Murray, Adam Lopez, Herman Lopez, Matt Smith

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, President Lopez called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by President Robert Lopez and the Invocation was given by Vice President Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
DECEMBER 10, 2024**

Director Perkins made the motion to approve the draft minutes of the Arch Hurley Conservancy District's December 10, 2024, regular meeting. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

MANAGER'S REPORT

Today the Conchas Lake elevation is at 4,184.05 feet. Last year at this time the elevation of Conchas Lake was 4,172.0 feet. Conchas Lake received 6,277 acre feet of inflow for the month of December. The evaporation and other losses were 985 acre feet.

The six snow gauging stations on the Canadian River Basin is showing that the snowpacks are less than 40% of the 30 year average.

On January 6, Scott Northam, CPA, PC arrived at the AHCD office to start the onsite 2024 audit. Hallie and George had scanned and emailed Mr. Northam a large amount of our files in December.

On January 9th, Mr. Northam held an exit conference with Debra Mitchell, Hallie Ferguson and myself. Mr. Northam informed us that there were no new findings in the 2024 audit.

New Mexico Mutual is AHCD new workers comp provider. There is an increase for 2025 with all of our insurance coverage with the largest being health insurance.

The water department is working on repairs throughout the district.

The maintenance department is working on repairs on the inlet of tunnel one at Conchas.

REVIEW CONCHAS LAKE ELEVATION

The current elevation of Conchas Lake is 4,184.05 feet.

APPROVE IRRIGATION WATER ALLOCATION FOR 2025

Director Perkins made the motion to withhold the approval of the water allocation and review it next month. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

APPROVAL OF 4th QUARTER DFA FINANCIAL REPORTS

Director Box made the motion to approve and submit 4th quarter DFA financial reports. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

**APPROVE RESOLUTION #2025-001 CALENDAR YEAR 2024
FINAL QUARTER FINANCIAL REPORT**

Director Perkins made the motion to approve and submit Resolution #2025-001 Calendar Year 2024 Final Quarter Financial Report. The motion was seconded by Director Mitchell. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

APPROVE DFA FINAL BUDGET REPORT FOR THE CALENDAR YEAR 2024

Director Mitchell made the motion to approve and submit the DFA Final Budget Report for the Calendar Year 2024. The motion was seconded by Director Box. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

APPROVE RESOLUTION #2025-002 FINAL BUDGET ADOPTION FOR 2025

Director Mitchell made the motion to approve and submit Resolution #2025-002 Final Budget Adoption for 2024. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

VISITOR COMMENTS

Zac Murray asked about a grant writer position.
Donald Carter asked about the water credits and why we send checks back at the end of the season.

DIRECTOR COMMENTS

President Lopez and Director Perkins addressed comments and questions stated they can't speak for what previous board members allocated.

EXECUTIVE SESSION

Director Box made the motion to go into an executive session to discuss limited personnel matters. The motion was seconded by Director Mitchell. Motion carried 5-0. A roll call was taken and each director voted yes.

Directors went into executive session at the time of 9:38 a.m.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

EXECUTIVE SESSION

Director Perkins made the motion to come out of the executive session. The motion was seconded by Director Mitchell. Motion carried 5-0. A roll call was taken and each director voted yes.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”
Box – “YES”

Directors came out of the executive session at the time of 9:57 a.m. There was no action taken from the executive session nothing but limited personnel matters were discussed.

CONSIDERATION OF BILLS

Director Mitchell made the motion to pay the submitted bills. The motion was seconded by Director Box. Motion carried 5-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”


Griffiths – “YES”

Lopez – “YES”
Box – “YES”

ADJOURNMENT OF REGULAR MEETING

With no further business to discuss, the meeting was adjourned at 9:59 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT



President Robert Lopez

ATTEST:



Secretary/Treasurer Debra Mitchell