

**OFFICIAL MINUTES AND ACTIONS TAKEN BY
ARCH HURLEY CONSERVANCY DISTRICT'S
BOARD OF DIRECTORS**

Tuesday, January 13, 2026

Directors: Vice President Larry Perkins, Secretary/Treasurer Debra Mitchell,
Director John Griffiths, Director Jason Box

Absent: **President Robert Lopez**

Staff Present: District Manager Franklin McCasland, Office Manager Hallie
Ferguson

Guests Present: Ron Warnick

MEETING CALLED TO ORDER

Finding a quorum present and finding this regularly scheduled meeting of the Arch Hurley Conservancy District's Board of Directors duly advertised, as required by statute, Vice President Perkins called this meeting to order at 9:00 a.m. in the District Office.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by Vice President Perkins and the Invocation was given by President Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING
DECEMBER 09, 2025**

Director Mitchell made the motion to approve the draft minutes of the Arch Hurley Conservancy District's December 09, 2025, regular meeting. The motion was seconded by Director Box. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Box – “YES”

MANAGER'S REPORT

Today the Conchas Lake elevation is at 4,192.6 feet. Last year at this time the elevation of Conchas Lake was 4,183.9 feet. Conchas Lake received 2,511 acre feet of inflow for the month of December. The evaporation and other losses are not correct on the monthly reservoir and weather report submitted by the USACE.

The office is gathering financial information and documentation for Scott Northam, CPA, PC. To start working on AHCD 2025 audit. We are also in the middle of a Workers Comp audit with New Mexico Mutual and we are gathering information and submitting it to them.

The Case loader has been repaired and is back in service.

On February 18th and 19th, the office staff will be attending a BOR Training in Boise Idaho.

After the computer upgrades we started having issues with our water program. We have been in contact with New Tex from Clovis. They don't know enough about our water program to make changes without the possibility of losing information and data. We are working to find someone who can resolve the issue.

The maintenance department is moving an excavator and dump truck to Conchas Lake to clean the sediment out of the canal from the outlet gates to tunnel 1. The other excavator is being transported to the start of the bench flume on T-4 to remove sediment. Brian will move the excavators to the base of Tucumcari Mountain to clean that area when these jobs are completed.

REVIEW CONCHAS LAKE ELEVATION

The current elevation of Conchas Lake is 4,192.06 feet.

APPROVAL OF 4th QUARTER DFA FINANCIAL REPORTS

Director Mitchell made the motion to approve and submit 4th quarter DFA financial reports. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Box – “YES”

**APPROVE RESOLUTION #2026-001 CALENDAR YEAR 2025
FINAL QUARTER FINANCIAL REPORT**

Director Mitchell made the motion to approve and submit Resolution #2026-001 Calendar Year 2025 Final Quarter Financial Report. The motion was seconded by Director Box. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Box – “YES”

APPROVE DFA FINAL BUDGET REPORT FOR THE CALENDAR YEAR 2026

Director Mitchell made the motion to approve and submit the DFA Final Budget Report for the Calendar Year 2026. The motion was seconded by Director Box. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Box – “YES”

UPDATE ON CAPITAL OUTLAY

Office Manager Hallie Ferguson went over the current status, that NMSU had received and submitted some forms. Passed around a copy.

APPROVE RESOLUTION #2026-002 FINAL BUDGET ADOPTION FOR 2026

Director Mitchell made the motion to approve and submit Resolution #2026-002 Final Budget Adoption for 2025. The motion was seconded by Director Griffiths. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Box – “YES”

VISITOR COMMENTS

None.

DIRECTOR COMMENTS

Vice President Perkins discussed the weeds in the ditches and asked about starting early on getting them cleared out.

CONSIDERATION OF BILLS

Director Mitchell made the motion to pay the submitted bills. The motion was seconded by Director Box. Motion carried 4-0.

Directors Voted:

Perkins – “YES”
Mitchell – “YES”

Griffiths – “YES”

Lopez – “ABSENT”
Box – “YES”

ADJOURNMENT OF REGULAR MEETING


With no further business to discuss, the meeting was adjourned at 9:35 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT



President Robert Lopez

ATTEST:



Secretary/Treasurer Debra Mitchell